



CITY OF MIAMI BEACH

ANNOUNCEMENT OF UNCLASSIFIED POSITION



SENIOR AUDITOR

\$58,728.54 - \$95,246.02 ANNUALLY

NATURE OF WORK: This is an advance professional internal audit position with supervisory responsibility for conducting financial, performance and compliance audits of various City departments, agencies, and external organizations having contractual relationships with the city.

DESCRIPTION OF DUTIES: Duties include but are not limited to performing audits to : assess effectiveness of management controls as it related to economic and efficient operation of the City; reliability of financial and operational records; compliance with City Code, statues, policies and procedures; evaluating performance and assessing program efficiency and effectiveness; validation of City—wide performance measurements; and presenting oral and written reports and recommendations. The incumbent will ensure adherence to professional standard of conduct and objectivity in performing audits. Audits are performed in accordance with generally accepted government auditing standards. Some supervisory work is involved.

REQUIREMENTS: Graduation from an accredited college or university with a degree in Accounting, Public or Business Administration or related field plus five (5) years experience which demonstrates professional competence and thorough knowledge of generally accepted government auditing standards.

DESIRES: Strong written and verbal communication, and interpersonal skills. Proficiency in Microsoft Word, Excel, and Access. Knowledge of Performance Measurements in municipal environment. Municipal experience or contract auditing experience preferred. Excellent organizational skills, detail oriented person with strong follow-up skills. Certification, or proof of passing, the CPA, CIA, or CFE.

Send **2** Detailed Resumes
by close date to:

NO FAX ACCEPTED

CITY OF MIAMI BEACH, CITY HALL
Human Resources Department
1700 Convention Center Drive
Miami Beach, FL 33139
jobs@miamibeachfl.gov
ATTENTION: SA-ANN

CLASS NO: **1118**
UC NO: **0516UO**

EOE/AA/ADA/VET PREF PER FL LAW